



Windle International

from conflict to peace: development through people

Position Title:	Resource Mobilization Officer (RMO) – Advert/RMO/001/2019
Contract term:	Full-time, 12 months contract with possibility for extension
Station:	Kampala, with frequent travels internationally

Windle International is a humanitarian education organization providing education to refugees and needy citizens in the five Eastern African countries where the organization has operations. Windle International aims to reach as many children as possible, particularly those who are marginalized with high quality educational programmes that deliver long lasting benefits. Windle International's vision is "a world where every child has the opportunity through education and training to make the most of their potential and contribute to sustainable development."

Windle International is seeking for suitable candidates to fill the position of Resource Mobilization Officer (RMO) reporting to Chief Executive Officer.

KEY AREAS OF RESPONSIBILITY

The RMO supports projects across the Windle offices to mobilize resources for their work. The position will increase Windle International's resources for the education of marginalized children and contribute to Windle International's objective of accessing education to as many children as possible. By sharing Windle International's positive impact of quality education which has made it possible for communities and individuals to transform their lives, it is expected potential supporters will come forward to partner with Windle in providing education to the needy children.

In collaboration with Windle staff across Eastern Africa, RMO will be actively involved in:

- a) Development of Resource Mobilization strategies to support educational programmes
- b) Participation in development of funding concepts and proposals
- c) Develop and build Resource Mobilization capacity
- d) Develop and establish long term funding partnerships
- e) Develop Private Partnership
- f) Conduct donor Intelligence and Analysis

QUALIFICATIONS:

- o A degree in Business Administration, Economics, Development Studies, Fundraising, Marketing or other related fields Knowledge of QuickBooks is a must
- o Postgraduate qualification in Marketing or another related field

RELEVANT SKILLS

- At least 3 years of professional experience at the national or international level in Resource Mobilization or Partnerships Building
- Evidence of developing and managing Resource Mobilization strategy
- Ability to work with donors as well as manage and build strategic donor relations
- Sound understanding of the donor financing landscape and processes
- Ability to work on performance-based targets for fundraising
- Results-oriented, proactive and accountable
- Proven skills in developing and writing successful funding proposals
- Demonstrated negotiation skills
- Good command in written and spoken English
- Experience with Microsoft Office Software package and experience in Graphic Design and Photoshop
- Self-motivated, proactive, independent worker, able to work well with a virtual team
- Creative and dynamic, contributing ideas and suggestions to the team
- Demonstrates integrity by upholding values and ethical standards
- Demonstrable character not to disclose any confidential or sensitive information to a third party or outside organization except where required to do so by law
- Proven leadership skills and demonstrated ability to manage and coordinate multiple different activities/operations
- Strong, reliable and mature judgement and decision-making skills with the ability to make difficult decisions under pressure
- Has a calling to work for humanitarian cause

If you wish to apply for any position, please send your resumé with a covering letter **quoting the relevant reference number** to: recruitment@windle.org **on or before 15 March 2019**.

Windle International is an equal opportunity employer.